

Sullivan County NH

Type of meeting: Board of Commissioners Public Meeting Minutes
Date/Time: Thursday, February 04, 2010; 3 PM
Woodhull County Complex, 14 Main Street, Newport NH
03773, 1st Floor Commissioners Conference Room

Attendees: Commissioners Jeffrey Barrette – *Chair*, Bennie Nelson – *Vice Chair* and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; Ross L. Cunningham – *Department of Corrections Superintendent*; Sharon Callum (minute taker).

3:05 The Chair opened the meeting. All recited the Pledge of Allegiance.

Agenda Item No. 1 Patriots Award Nomination Presentation

Allen Damren, regional representative for the *Employee Support of Guard & Reserve* (ESGR) presented a *Patriots Award Certificate* and lapel pin to Department of Corrections Superintendent Ross L. Cunningham. Mr. Damren noted the ESGR organization is in all states, is funded through the Department of Defense, and their mission is to gain and maintain employee support for Guard & Reserve service by recognizing outstanding support [, increasing awareness of laws, and resolving conflict through mediation]; he read from Correctional Officer David Carrier's Patriots Nomination form [Appendix A], the following:

"Dear Commissioners: I want to thank the Sullivan County Department of Corrections for their cooperation and support throughout the past year, while I have been getting ready for this deployment. The staff and administration have made this a very stress free process and it has helped tremendously. Capt. Milliken was very helpful when it came to adjusting my schedule, sometimes with only a couple days notice. Supt. Cunningham was always checking to see if there was anything he could do or anything I needed throughout this whole process. It feels good to leave knowing I have all this support back home, not only from my friends and family but also all the staff at Sullivan County DOC. This award is my thanks to both Supt. Cunningham and all the staff for all the support they have given me through the past year and I look forward to the day I come back to SCDOC. Thanks. Correctional Officer David Carrier."

Agenda Item No. 2. Grant Re-application: Second Chance Act Prisoner Reentry Initiative, Kevin Warwick of ASAI

Mr. Chanis noted Mr. Warwick was attending a ribbon cutting for Big Brothers Big Sisters (BBBS) new office in Claremont on Washington Street and would be arriving later in the meeting [BBBS new office and programming is funded, in part, by the Second Chance Juvenile Mentoring Initiative grant opportunity]. The agenda item was tabled to later in the meeting.

Agenda Item No. 3. County Administrator's Report

Agenda Item No. 3.a. NH Primex 1% ExTRA Discount Program

The Board reviewed the NH Primex 1% ExTRA Discount Program agreement [Appendix B] – an issue tabled from the previous Board meeting. Mr. Chanis noted by ratifying the 1% ExTRA Discount Program, the County is telling Primex to renew the employee health insurance program one more year. Commissioner Barrette pointed out the County shopped around two years ago for a health care package. Mr. Chanis added, it's too late in the year to shop around for FY11. Commissioner Jarvis would like this to be placed out to bid yearly; she noted she received a good report on the subject from Mr. Chanis, and realizes we can't do it for FY11 budget [season], but we should be looking for the following year.

3:15 Motion: to participate in the 1% Extra Program and have the Chair sign the agreement.

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor.

Agenda Item No. 3.b. Community Corrections Center (CCC) Update

Mr. Chanis distributed a colored exterior profile picture of the CCC reflecting the color scheme design [Appendix C]. The group reviewed the three page North Branch Construction Inc. Phase Two cost report [Appendix D.1-3], this report includes revised estimate and variance, with contingency reflected as \$280,144. Mr. Chanis viewed the latest pictures of the construction site and discussed the status: trusses being placed on the men's and women's wings, plywood being placed on roof today, they expect the water shield membrane to be placed on the roof by next week, will be pouring the interior floor slabs next week, and insulators arrive in a couple weeks; construction has been going very well – they only lost one day due to rainy weather; completion date scheduled for August. They've already received the first female sentenced to the new CCC programming to be effective July 1st; and have 4-5 in line for the new programming after that; a ribbon cutting will be scheduled for the Commissioners, they would like to schedule a day for the DOC staff and family, and anticipate scheduling two to three public tours.

Agenda Item No. 3.c. Victim Witness Request For Transfer of Funds

This item was pulled from discussion [per Ms. Vezina's request] as the amount will be considered in the FY11 budget.

Agenda Item No. 3.d. DOC Request For Transfer of Funds form: Salary, Health Insurance and Food to Medical line

A copy of the DOC Request For Transfer of Funds form, reflecting transfers from salary, health insurance and food lines to the Medical line was distributed [Appendix E]. Supt. Cunningham discussed pharmaceutical costs through Westwood and Unicare and the formulary created 11-1-09; they currently are seeing \$12,000 – \$14,000 pharmaceutical/dialysis costs and anticipate the transfer to support the line for the remainder of the fiscal year.

3:43 Motion: approve the [Request For] Transfer [of Funds: \$30,000 from 10.600.10001, \$32,000 from 10.600.11012 and \$34,000 from 10.600.14042 to the 10.600.14052 line]

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor.

3:43 Mr. Warwick entered the room.

Agenda item No. 2 Grant Re-application: Second Chance Act Prisoner Reentry Initiative, Kevin Warwick of ASAI

A copy of the *Second Chance Act Adult and Juvenile Offender Reentry Demonstration Projects FY 2010 Competitive Grant* Announcement was distributed [Appendix F].

Mr. Warwick noted there is 25% match - however, the County is eligible to apply for a waiver, as they are experiencing financial problems, therefore, they will submit the grant application without the 25% in the budget; the proposal has been drafted and is being reviewed; they will be applying for the following grant funded positions: a case manager, clinician and correctional position; the grant funding would be for two consecutive years; if application approved, they would expect funds to arrive close to when the first grant funding finishes. In response to questioning about the waiver, Mr. Warwick feels applying for the waiver would not hurt their chances to receive the funding. He pointed out this is the same program they applied for last year, but the feds allotted most funding to suburban areas - better chance this year being in a rural region. Warwick also pointed out, all future funding opportunities DOC applies for will fit the Delegation/Commissioners approved program model; they are looking at Second Chance Non Profits grant opportunities for non-profits to run services at the CCC. Mr. Warwick is seeking a letter of support from the Board of Commissioners and Sullivan County Criminal Justice Coordinating Committee; a letter of support from Jeanne Shaheen's Office / Mike Firestone would be beneficial and Cunningham noted he'd work on that aspect. The application will be submitted by March 4th. Cunningham confirmed he'd circulate a draft letter of support template, and we'd have the letter for signature at the next Commissioners meeting. Warwick noted DOC continues trainings with correctional staff - he senses a very good feeling from the staff about the new programming and noted staff want to help with the groups - this type of attitude did not exist a few years ago; they have 85% on board vs. 15% on board just two years ago - this is not just a new building ... it's an entire program.

Non Agenda Item Second Chance Juvenile Mentoring Initiative

Warwick noted a PowerPoint will be provided to the Board at a future meeting to review the status of the Second Chance Juvenile Mentoring Initiative program.

Non Agenda Item DOC Programs

Cunningham noted a representative from the "Sky Program" networked with DOC this past week, they will follow up with them at a latter point; with the CCC building design they'll be able to connect this organization into the programming.

Agenda Item No. 4. Commissioners Reports

Agenda Item No. 4.a. Review Turning Points Network Letter of 1/29/10

The Board reviewed the 1/29/10 memo [Appendix G] from Deborah Mozden, Executive Director of Turning Points Network, and briefly discussed County grant protocol. A brief discussion commenced about not paying the first two quarters in advance as during that period the County is borrowing money to fund operations, until town/city taxes are received December 17th, but making an exception in certain circumstances with the latter two quarters. Ms. Callum pointed out the fourth quarter allocation is typically sent prior to end of the last quarter to process within the fiscal year, with the financials/program statistics arriving later. The Board would

like to review and redraft the policy to include wording to payout the last two quarters. At this point, they decided they would like to also make an exception to the policy for this request.

4:03 Motion: to waive the normal program requirements in this extenuating circumstance for Turning Points Network, as noted in the original guidelines [and pay out the last two quarters in advance of each quarter].

Made by: Jarvis. Seconded by: Nelson.

Voice vote: All in favor.

Ms. Callum confirmed she would process payment and send check.

Agenda Item No. 4.b. U.S. Census Bureau BVP Legal Boundary Review
Copies of the U.S. Dept. of Commerce / U.S. Census Bureau documents [Appendix H.1-4] were distributed – documents required review and ratification by the Board, to confirm county boundaries were unchanged.

4:07 Motion: to approve the boundaries and to have the Chair, Jeffrey Barrette, sign the document.

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor.

Agenda Item No. 5. Public Participation

No public present.

Non Agenda Item Pesí HealthCare PO 12795

Commissioner Jarvis questioned processing of a purchase order [PO 12795 to Pesí Healthcare], where she noticed the County was paying for a skin care / wound seminar on 3/18 for Erin Pammer, Sullivan County Health Care Dietician – a non-county employee, to attend; she feels County should not pay for this. Commissioner Barrette concurred with that Ms. Pammer is paid at a higher hourly rate, therefore, he noted, he would assume she would maintain her own educational and certificate update/renewal costs. Mr. Chanis will have Mr. Purdy check into the reimbursement and request Mr. Purdy e-mail a response to the Board.

Non Agenda Item SCHC Auxiliary Parking Lot

A brief discussion ensued regarding the use of the "auxiliary" parking lot at the nursing home. Mr. Chanis noted further landscaping is scheduled for after construction is complete and would review this issue when the work commences.

Agenda Item No. 6. Meeting Minutes

Agenda Item No. 6.a. 12/17/09 Executive Session

Ms. Callum noted the minutes were not finalized, and was her intent to combine them with the finalization of the discussion on this subject.

Agenda Item No. 6.b. 1/21/10 2 PM Executive Session

4:18 Motion: to approve and release [the 1/21/10 2 PM Executive Session minutes].
Made by: Nelson. Seconded by: Jarvis.
Voice vote: All in favor.

Agenda Item No. 6.c. 1/21/10 3 PM Public Meeting Minutes

4:19 Motion: to approve the 1/21/10 public meeting minutes as typed.
Made by: Jarvis. Seconded by: Nelson.
Voice vote: All in favor.

4:22 Motion: to adjourn.
Made by: Nelson. Seconded by: Barrette.
Voice vote: All in favor.

Respectfully submitted,


Ethel Jarvis, Clerk
Board of Commissioners

EJ/s.j.c.

Date signed: 3-3-10



Sullivan County NH, Board of Commissioners

REGULAR BUSINESS MEETING

AGENDA - Revision

Thu., Feb. 4, 2010, 3 PM

Place: Remington Woodhull County State Buildings
14 Main Street, Newport NH 03773 – Commissioners' Conference Room

- | | | | | |
|------|-----------|----|----|--|
| 3:00 | PM – 3:10 | PM | 1. | Patriots Award Nomination Presentation |
| 3:10 | PM – 3:20 | PM | 2. | Grant Re-application: 2 nd Chance Act Prisoner Reentry Initiative, <i>Kevin Warwick of ASAI</i> |
| 3:20 | PM – 3:40 | PM | 3. | County Administrator's Report <ul style="list-style-type: none">a. NH Primex 1% ExTRA Discount Program Agreement – Update / Discussion and Ratificationb. Community Corrections Center (CCC) Updatec. Victim Witness Request For Transfer of Funds form: Contract Services to Office Suppliesd. DOC Request For Transfer of Funds form: Salary, Health Insurance and Food to Medical line |
| 3:40 | PM – 4:00 | PM | 4. | Commissioners' Report <ul style="list-style-type: none">a. Review Turning Points Network Letter of 1/29/10b. US Census Bureau BVP Legal Boundary Review |
| 4:00 | PM – 4:15 | PM | 5. | Public Participation |
| 4:15 | PM – 4:20 | PM | 6. | Meeting Minutes Review <ul style="list-style-type: none">a. Dec. 17, 2009 2 PM Executive Sessionb. Jan. 21, 2010 2 PM Executive Sessionc. Jan. 21, 2010 3 PM Public Meeting |
| 4:20 | PM – 4:30 | PM | 7. | Probable Executive Session Per RSA 91-A.3.II.a & c Personnel – Finalize Performance Review |
| 4:30 | PM | | 5. | Adjourn meeting |



Sullivan County NH, Board of Commissioners

Upcoming Events:

- **Feb. 12th, Fri. ***Favorite Confectionaries Contest*****
 - **Time: 1:00 PM.** Place: Unity, 5 Nursing Home Drive, Sullivan County Health Care Building, 1st Floor – Activities Room
- **Feb. 15th, Mon. **Newport County / State Complex Closed in
Observance Washington's Birthday****
- **Feb. 18th, Thu. **NHAC State-County Finance Commission****
 - **Time: 10:30 AM.** Place: Concord TBA
- **Feb. 18th, Thu. **S.C. Board of Commissioners Next Regular
Business Meeting****
 - **Time: 3:00 PM.** Place: Unity, 5 Nursing Home Drive, Sullivan County Health Care Building, 1st Floor - Frank Smith Living Room.

Patriot Award Presentation

February 4, 2010

Dear Commissioners,

I want to thank the Sullivan County Department of Corrections for their cooperation and support throughout the past year while I have been getting ready for this deployment. The staff and administration have made this a very stress free process and it has helped tremendously.

Capt. Milliken was very helpful when it came to adjusting my schedule, sometimes with only a couple days notice. Supt. Cunningham was always checking to see if there was anything he could do or anything I needed throughout this whole process. It feels good to leave knowing I have all this support back home not only from my friends and family but also all the staff at Sullivan County DOC. This award is my thanks to both Supt. Cunningham and all the staff for all the support they have given me through the past year and I look forward to the day I come back to SCDOC.

Thanks,

Correctional Officer David Carrier

'Carrier, David G Jr SPC NG NG FORSCOM'

**AGREEMENT AND RESOLUTION TO ENTER PRIMEX³ HEALTH
1% EXTRA DISCOUNT PROGRAM
JULY 1, 2010 THROUGH JUNE 30, 2011**

Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

(603) 225-2841
(800) 698-2364

www.nhprimex.org

Fax Numbers

Claims
(603) 228-3833

Coverage Programs/
Education & Training
(603) 228-3905

Primex³ Health/
Finance & Administration
(603) 226-6903

Member Services/
Risk Management Services
(603) 228-0650

WHEREAS, Sullivan County and Primex³Health wish to promote employee wellness in recognition of the fact that small changes in employee lifestyle and health care decision-making can have a dramatic effect on employee health, productivity, and quality of life;

WHEREAS, Primex³Health wishes to achieve benefit for the health coverage program and risk management pool through securing long-term membership and employee wellness commitments;

WHEREAS, Sullivan County agrees to promote employee wellness by participating in Primex³Health's Engaged Together for Results and Awareness (ExTRA) Program and agrees to extend their Primex³Health Participation Agreement for one (1) year through June 30, 2011;

WHEREAS, Sullivan County further agrees to the following conditions as part of the ExTRA Program:

1. During the remainder of the current plan year (now through June 30, 2010), shall fulfill the obligation of the current ExTRA Agreement, if applicable;
2. During the July 1, 2010 to June 30, 2011 plan year, to allow Primex³Health to conduct workshops on the following topics for employees:
 - a. Fall, 2010 – Nutrition; and
 - b. Spring, 2011 - Fit For Life; a look at weight management strategies and easy ways to include exercise and healthful living into our hectic schedules to stay fit for life.
3. The Fall Session shall be scheduled with the Primex³ Wellness Consultant no later than September 1, 2010 and completed no later than December 31, 2010;
4. The Spring Session shall be scheduled with the Primex³ Wellness Consultant no later than March 1, 2011 and completed no later than June 30, 2011; and
5. A minimum of seventy-five percent (75%) participation of all Primex³Health insured employees will be required at each workshop provided. Primex³ will make every effort possible to schedule workshop dates and times to accommodate employee shift schedules.

LIMITED TIME OFFER

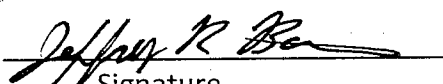
MUST SUBMIT TO PRIMEX³HEALTH NO LATER THAN 4:30PM EST FEBRUARY 5, 2010

Sullivan County further acknowledges that by extending its Health Participation Agreement for the July 1, 2010 to June 30, 2011 plan year, the provisions of Paragraph Twenty (20) of the Primex³ Health Participation Agreement, entitled "Termination Rights of Employer," are suspended during the July 1, 2009 to June 30, 2010 plan year of this Agreement, and shall be reinstated for the end of the July 1, 2010 to June 30, 2011 plan year. Sullivan County agrees that failure to provide notice in strict accordance with the provisions of Paragraph Twenty (20) of the Primex³ Health Participation Agreement shall result in automatic renewal and continuation in the Primex³ Health pool.

WHEREAS, BE IT RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to reduce Sullivan County's final Primex³ Health renewal by 1% through participation in the Primex³ Health ExTRA Program as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex³ risk management pool membership during the term of the Primex³ Health ExTRA Program. The coverage provided by Primex³ Health in each year of membership shall be as then set forth in the Coverage Documents of Primex³.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of Sullivan County adopted on 1/21/2010.

Chair
Title of Board


Signature

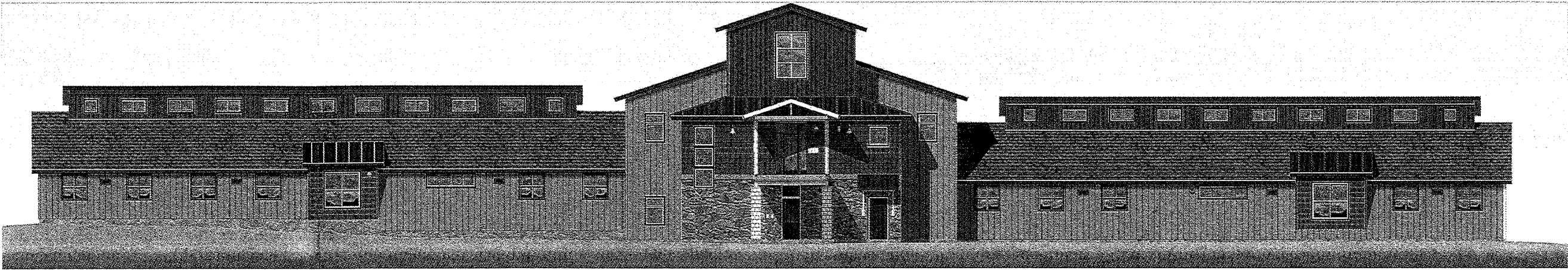
1/21/2010
Date

Jeffrey Barrette
Name

County Commissioner Chair
Title (Duly Authorized)

Sullivan County

**LIMITED TIME OFFER
MUST SUBMIT TO PRIMEX³ HEALTH NO LATER THAN 4:30PM EST FEBRUARY 5,
2010**



Sullivan County Community Corrections Center - Phase TWO

North Branch Construction, Inc.

Description	Original Est.	MTD Cost	JTD Cost	Committed Costs	Cost to Complete	Revised estimate	Variance
CM as Agent - Phase 2	\$ 200,000.00	\$ 18,600.00	\$ 77,980.00	\$ 122,020.00	\$ 20,000.00	\$ 220,000.00	\$ (20,000.00)
FM Review / (SFC)	\$ 1,500.00	\$ -	\$ 1,728.00	\$ 672.00	\$ -	\$ 2,400.00	\$ (900.00)
Transportation & Reimbursables	\$ 14,041.00	\$ 297.39	\$ 1,422.40	\$ 12,618.60	\$ -	\$ 14,041.00	\$ -
Temporary Water	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -
Temporary Toilet	\$ 2,250.00	\$ -	\$ 780.00	\$ -	\$ 1,470.00	\$ 2,250.00	\$ -
Project Clean-up	\$ 32,640.00	\$ -	\$ -	\$ -	\$ 32,640.00	\$ 32,640.00	\$ -
Testing JTC	\$ 25,000.00	\$ -	\$ 7,280.36	\$ -	\$ 17,719.64	\$ 25,000.00	\$ -
SMP Design Fees	\$ 328,635.00	\$ -	\$ 258,379.25	\$ 51,620.75	\$ -	\$ 310,000.00	\$ 18,635.00
Site Engr. & Landscape Design	\$ 12,500.00	\$ -	\$ -	\$ -	\$ 12,500.00	\$ 12,500.00	\$ -
Legal fees	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ (1,000.00)
Misc County Expenses	\$ 70,000.00	\$ -	\$ 7,617.56	\$ -	\$ 11,430.44	\$ 19,048.00	\$ 50,952.00
Phoenix precast - Trans Pad.	\$ -	\$ -	\$ 1,550.00	\$ -	\$ -	\$ 1,550.00	\$ (1,550.00)
Fairpoint	\$ -	\$ -	\$ 7,154.23	\$ -	\$ -	\$ 7,154.23	\$ (7,154.23)
Utility Locating svc.	\$ -	\$ -	\$ -	\$ 338.10	\$ -	\$ 338.10	\$ (338.10)
St. Pierre sand for Propane relo.	\$ -	\$ -	\$ 21.56	\$ -	\$ -	\$ 21.56	\$ (21.56)
Cohen steel - bollards	\$ -	\$ -	\$ -	\$ 623.70	\$ -	\$ 623.70	\$ (623.70)
KNE F&I Day Rm. Door	\$ -	\$ -	\$ 2,775.00	\$ 2,350.00	\$ -	\$ 5,125.00	\$ (5,125.00)
Survey (Bartlett)	\$ 7,345.00	\$ -	\$ 2,929.50	\$ -	\$ 4,415.50	\$ 7,345.00	\$ -
Borings & Geotech	\$ 5,900.00	\$ -	\$ -	\$ -	\$ 5,900.00	\$ 5,900.00	\$ -
Satellite TV	\$ -	\$ -	\$ -	\$ -	\$ 6,857.35	\$ 6,857.35	\$ (6,857.35)
Landscape Budget	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ (30,000.00)
CS Welding - Security fence	\$ -	\$ 13,300.00	\$ 13,300.00	\$ 500.00	\$ -	\$ 13,800.00	\$ (13,800.00)
Fence Improvements	\$ -	\$ 297.00	\$ 297.00	\$ -	\$ 8,998.00	\$ 9,295.00	\$ (9,295.00)
Purchase TVs	\$ -	\$ -	\$ 5,159.84	\$ -	\$ -	\$ 5,159.84	\$ (5,159.84)
Bond Fee	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ (20,000.00)
Jan. County Credit Card	\$ -	\$ 952.07	\$ 952.07	\$ -	\$ -	\$ 952.07	\$ (952.07)
SIGNAGE ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ 22,000.00	\$ 22,000.00	\$ (22,000.00)
BAN Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,950.00	\$ -
SITE / CONCRETE PRIME - Phase 2							
Jeremy Hiltz Construction	\$ 1,009,229.00	\$ 66,177.25	\$ 644,217.25	\$ 258,771.75	\$ -	\$ 902,989.00	\$ 106,240.00
CO-3 Retaining wall credit	\$ -	\$ (6,000.00)	\$ (6,000.00)	\$ -	\$ -	\$ (6,000.00)	\$ 6,000.00
Site Light add (SKE5)	\$ -	\$ 1,155.00	\$ 1,155.00	\$ -	\$ -	\$ 1,155.00	\$ (1,155.00)
CO-2a Paving credit	\$ -	\$ (5,442.00)	\$ (5,442.00)	\$ -	\$ -	\$ (5,442.00)	\$ 5,442.00
CO-2b Perimeter Drain add	\$ -	\$ 4,450.00	\$ 4,450.00	\$ -	\$ -	\$ 4,450.00	\$ (4,450.00)
CO-4 Insulate shallow water line	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ (2,500.00)
Regrade for security fence	\$ -	\$ 753.00	\$ 753.00	\$ -	\$ -	\$ 753.00	\$ (753.00)
Add underdrain mod. Driveway	\$ -	\$ -	\$ -	\$ -	\$ 11,913.00	\$ 11,913.00	\$ (11,913.00)
Sink Base Pier	\$ -	\$ -	\$ -	\$ -	\$ 1,321.00	\$ 1,321.00	\$ (1,321.00)
add 10" Gate Valve	\$ -	\$ -	\$ -	\$ -	\$ 1,410.00	\$ 1,410.00	\$ (1,410.00)
BUILDING PRIME - Phase 2							
ALL SEASONS CONSTRUCTION	\$ 2,756,613.00	\$ 92,974.94	\$ 126,298.94	\$ 1,778,287.06	\$ -	\$ 1,904,586.00	\$ 852,027.00

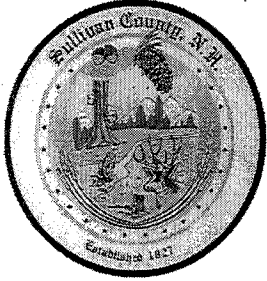
Sullivan County Community Corrections Center - Phase TWO

North Branch Construction, Inc.

Description	Original Est.	MTD Cost	JTD Cost	Committed Costs	Cost to Complete	Revised estimate	Variance
Signage adjustment	\$ -	\$ -	\$ -	\$ 3,200.00	\$ -	\$ 3,200.00	\$ (3,200.00)
Int. railing credit	\$ -	\$ -	\$ -	\$ (30,742.00)	\$ -	\$ (30,742.00)	\$ 30,742.00
Paint substitute SW (Pro-Mar for epoxy at walls)	\$ -	\$ -	\$ -	\$ (4,260.00)	\$ -	\$ (4,260.00)	\$ 4,260.00
Delete Carpet tile #1	\$ -	\$ -	\$ -	\$ (2,635.00)	\$ -	\$ (2,635.00)	\$ 2,635.00
Sub. Pella for Marvin windows DELETED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub. Stained maple for solid surf. Caps & aprons	\$ -	\$ -	\$ -	\$ (3,080.00)	\$ -	\$ (3,080.00)	\$ 3,080.00
Dwgs.	\$ -	\$ -	\$ -	\$ 197.60	\$ -	\$ 197.60	\$ (197.60)
Delete SS sills & add maple	\$ -	\$ -	\$ -	\$ (3,150.00)	\$ -	\$ (3,150.00)	\$ 3,150.00
Add OSB at ceilings 117, 118, 148, 149	\$ -	\$ -	\$ -	\$ -	\$ 2,987.00	\$ 2,987.00	\$ (2,987.00)
Loading dock LVL's	\$ -	\$ -	\$ -	\$ -	\$ 3,121.90	\$ 3,121.90	\$ (3,121.90)
RFI-7 Net Credit	\$ -	\$ -	\$ -	\$ -	\$ (522.00)	\$ (522.00)	\$ 522.00
Tectum (ALT. 6) Panels	\$ -	\$ -	\$ -	\$ -	\$ 2,932.00	\$ 2,932.00	\$ (2,932.00)
ADD OSB walls/partitions	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ (5,000.00)
MECHANICAL PRIME- Phase 2							
KPMB	\$ 614,000.00	\$ 81,881.00	\$ 149,693.50	\$ 600,730.50	\$ -	\$ 750,424.00	\$ (136,424.00)
Add sink P-9	\$ -	\$ -	\$ -	\$ 1,389.30	\$ -	\$ 1,389.30	\$ (1,389.30)
SPRINKLER PRIME - Phase 2							
Hampshire Fire Protection	\$ 110,000.00	\$ -	\$ -	\$ 52,900.00	\$ -	\$ 52,900.00	\$ 57,100.00
FF&E							
Furniture Budget	\$ 200,000.00				\$ 200,000.00	\$ 110,000.00	\$ 90,000.00
Furnishing / window treatment	\$ 4,000.00				\$ 4,000.00	\$ 4,000.00	\$ -
Phone system	\$ 20,000.00				\$ 5,000.00	\$ 5,000.00	\$ 15,000.00
Computer system	\$ 30,000.00				\$ 20,000.00	\$ 20,000.00	\$ 10,000.00
Kitchen Equipment	\$ 60,000.00				\$ 60,000.00	\$ 50,000.00	\$ 10,000.00
Video Visit/Conference	\$ 101,544.00				\$ -	\$ -	\$ 101,544.00
RELOCATE LAUNDRY EQUIP.	\$ 5,000.00				\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
SECURITY VENDOR (KNE)	\$ 307,956.00	\$ -		\$ -	\$ 296,431.00	\$ 296,431.00	\$ 11,525.00
Office supplies, janitor, bedding	\$ -	\$ -		\$ -	\$ 15,000.00	\$ 15,000.00	\$ (15,000.00)
POLE LINE PRIME							
I.C. Reed Pole Line Prime	\$ 42,251.00	\$ -	\$ 42,251.00	\$ -	\$ -	\$ 42,251.00	\$ -
Daniels Elect. Site Electric	\$ 30,600.00	\$ -	\$ 31,200.00	\$ -	\$ -	\$ 31,200.00	\$ (600.00)
IC Reed - Nursing Home re-feed	\$ 14,750.00	\$ -	\$ 14,750.00	\$ -	\$ -	\$ 14,750.00	\$ -

North Branch Construction, Inc.

jbeaver



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Ross L. Cunningham

Date: 1/19/10

Subject: Transfer Request

At: DOC

To: Greg Chanis & Board of Commissioners

I am requesting to transfer \$96,000 from lines 10600.10001, 10600.11012 and 10600.14042 to the medical line. We currently house 8 inmates whose November & December pharmacy costs totaled \$12,831. The remaining inmates on medications totaled \$13,897 for November & December (total costs for 2 months \$26,728).

I am estimating pharmacy costs for the remaining FY10 budget (Jan –June) to be \$ 63,000

We have 1 inmate who receives dialysis treatment 3 times per week at a cost of \$910 per visit or \$2730 per week.

I am estimating remaining dialysis treatments for this inmate (Jan – March) at a cost of \$32,760.

As of 1/19/10, the balance in medical is \$38,256.98 which will cover medical appointments, lab draws, ER visits, contracted Doctor and Psych fees for the remaining budget year.

The transfer of \$96,000 will cover the estimated pharmacy and dialysis treatments for the remaining budget year.

Thank you,

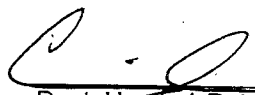
Supt Cunningham

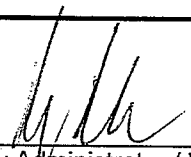
REQUEST FOR TRANSFER OF FUNDS

DEPARTMENT: _____ DOC _____

DATE: _____ 1/19/2010

	Account description	Account Number	Transfer From (Credit)	Transfer To (Debit)	Purpose of Transfer
1	Employee Salary	10600.10001	\$30,000.00		Cover pharmacy and dialysis treatments
	Medical	10600.14052		\$30,000.00	
2	Health Insurance	10600.11012	\$32,000.00		Cover pharmacy and dialysis treatments
	Medical	10600.14052		\$32,000.00	
3	Food	10600.14042	\$34,000.00		Cover pharmacy and dialysis treatments
	Medical	10600.14052		\$34,000.00	
4					
5					
6					

 1/20/10
 Dept. Head / Date

 1/29/10
 County Administrator / Date (when applicable)

 2/4/10
 Commissioner Chair / Date

 Executive Finance Committee Chair / Date

To increase budget, you debit the account. To decrease, you credit the account.

1/22/2010

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance
Office of Juvenile Justice and Delinquency Prevention



The U.S. Department of Justice, Office of Justice Programs' (OJP) Bureau of Justice Assistance and Office of Juvenile Justice Delinquency and Prevention are pleased to announce that they are seeking applications for funding for the Second Chance Act Adult and Juvenile Offender Reentry Initiative. This program furthers the Department's commitment to providing services and programs to help facilitate the successful reintegration of offenders as they return to their communities.

Second Chance Act Adult and Juvenile Offender Reentry Demonstration Projects FY 2010 Competitive Grant Announcement

Eligibility

Applicants are limited to state and local government agencies and federally recognized Indian tribes (as determined by the Secretary of the Interior and published in the Federal Register). Applicants must adhere to all of the eligibility and funding requirements of the Second Chance Act. In order to be eligible to apply for funding, the jurisdiction preparing the application must have developed a reentry strategic plan, which includes a detailed implementation schedule as well as extensive evidence of collaboration with key public and private stakeholders. Applicants must also have established a Reentry Task Force comprised of specific justice system and community representation.

Section 101 of the Act authorizes grants to state and local governments and federally recognized Indian tribes that may be used for demonstration projects to promote the safe and successful reintegration into the community of individuals who have been incarcerated or detained.

Deadline

Registration with OJP's Grants Management System (GMS) is required prior to application submission.

(See "How to Apply," page 10)

All applications are due by 8:00 p.m. eastern time on March 4, 2010.

(See "Deadlines: Registration and Application," page 1.)

January 29, 2010

Jeffrey Barrette, Bennie Nelson, Ethel Jarvis
Board of Sullivan County Commissioners
Main Street
Newport, NH 03773

Dear Jeff, Ben and Ethel,

I am writing to ask if it is possible to request quarterly disbursements at the beginning of the quarter rather than after the quarter has ended. TPN does not have the funds/assets to pay for all program expenses throughout the quarter and then be reimbursed by all funding sources. Presently, TPN is reimbursed for approximately 95% of its many grant sources. TPN both lost and was not able to fundraise a total of \$53,000.00 in its first six months of this fiscal year and our cash reserves were few to begin with. We have already made cuts to our programs that should allow us to make our budget this year and we are designing additional fundraising activities. While we are optimistic about meeting our new, reduced budget, it is the cash flow that is presently problematic.

TPN is exploring a few options to assist us with cash flow for the balance of this fiscal year. I know in the past, it was an option to request funds earlier in the quarter. I don't know if you can even consider this request due to your fiscal policies and own possible financial needs.

If it is not possible, I will certainly understand and will continue to pursue a few other options.

Thank you for your time in reviewing this request and I do hope all is well with each of you. Take care.

Sincerely,

Deborah

Deborah J. Mozden
Executive Director

Commissioner approved sending 3rd Qtr in advance then 4th.

BVP-L1
(8-2009)APPENDIX H.1.
UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTORFROM THE DIRECTOR
U.S. CENSUS BUREAU

The U.S. Census Bureau is conducting the final Boundary Validation Program (BVP) in order to provide an opportunity for you as the Highest Elected Official to review the Census Bureau's boundary data for governmental units. This is an important opportunity for you to ensure that we have your correct legal boundaries, name and governmental status. The Census Bureau uses the boundary information to tabulate data from the 2010 Decennial Census and the American Community Survey.

The BVP package includes a BVP form and a CD containing a complete set of maps for your governmental unit. **Please review our depiction of your legal boundary, as well as any addresses along your boundary, for accuracy and return the completed BVP form within ten days of receipt if the information is correct.** The maps should reflect the legal boundary for your governmental unit effective on January 1, 2010. The BVP form can be returned via fax (1-800-416-3262), in the enclosed postage paid envelope, or scanned and e-mailed to <geo.bas@census.gov>.

The BVP is administered in parallel with the 2010 Boundary and Annexation Survey (BAS). If the legal boundary for your governmental unit is incorrect, please work with your BAS contact (printed on the enclosed BVP form) to submit changes or corrections to the January 1, 2010 boundary. Your BAS contact should already have received a BAS package that includes a complete set of maps and submission instructions. The submission deadline for the BAS is March 1, 2010. If we receive changes from you before March 1, 2010, you will have an additional opportunity to review the updated maps and verify the boundaries for your government prior to the final data tabulation for the 2010 Decennial Census. If we receive changes from you after March 1, 2010, we will use your response to correct the boundary, but we will not have sufficient time to send you an updated map before we finalize the data tabulations.

If you need any assistance with this request, please e-mail <geo.bas@census.gov>, telephone (1-800-972-5651), or visit our website at <<http://www.census.gov/geo/www/bas/bashome.html>>.

Sincerely,

Robert M. Groves
Director

Enclosures

**Sullivan County****2010 BOUNDARY VALIDATION PROGRAM (BVP) – Initial**

The U.S. Census Bureau is conducting the BVP in order to provide an opportunity for the Highest Elected Official (HEO) to review the Census Bureau's boundary data for governmental units. The maps on the enclosed CD should reflect the legal boundaries for your governmental unit effective on January 1, 2010. **Please review the maps for accuracy and return this form within ten days of receipt.**

☒ The legal boundary for our governmental unit is correct. (Please check box and sign below.)

I, as the Highest Elected Official (HEO) or Tribal Chair (TC), verify that the boundary for our governmental unit is correct.

Signature

Jeffrey R Barrette

Print Name

JEFFREY R BARRETTE

Date

2/4/10

☐ The legal boundary for our governmental unit is incorrect and we are submitting changes through the Boundary and Annexation Survey (BAS).

Please correct any contact information printed below.

Our records indicate the HEO/TC contact is:

Name: Mr. Jeffrey Barrette
Position: County Commissioner Chair
Department:
Phone: 603-863-2560
Fax: 603-868-9314
Mailing Address: 14 Main St
Newport NH 03773
Email: commissioners@sullivancountynh.gov

Our records indicate the BAS contact is:

Name: Ms. Sharon Johnson-Callum
Position: Administrator Assistant
Department: Commissioners Office
Phone: 603-863-2560
Fax: 603-868-9314
Mailing Address: 14 Main St
Newport NH 03773
Email: sharonjc@sullivancountynh.gov

← update last name, please.

Mail, fax or email this completed form to the US Census Bureau within 10 business days.



US Census Bureau
National Processing Center
1201 East 10th Street
Jeffersonville, IN 47132
FAX: 1-800-416-3262

E-mail questions, comments or a scanned image of this form to **geo.bas@census.gov**

Boundary Validation Program Estimate of Burden

The U.S. Census Bureau estimates that the Boundary Validation Program (BVP) review will take most respondents 2 hours to complete. This includes the time needed to read the instructions, organize and review the information, communicate with the Boundary and Annexation Survey (BAS) contact, and report any needed changes. This estimate is based on 80 percent of all areas having few or no changes. The time burden may be more or less depending on the number of changes required. Please send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to:

Paperwork Project 0607-0151
U.S. Census Bureau
4600 Silver Hill Road
Room 3K138
Washington, DC 20233

Or you may e-mail comments to:

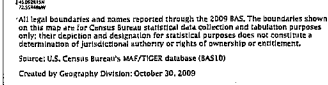
paperwork@census.gov

Note: use "Paperwork Project 0607-0151" as the subject and include a cc to geo.bas@census.gov

The enclosed CD/DVD contains the 2010 Boundary and Annexation Survey (BAS) Maps in PDF format for your governmental unit. The 2010 BAS maps reflect the boundaries and names reported through the 2009 BAS. The boundaries and names are for Census Bureau statistical data collection and tabulation purposes only; their depiction and designation for statistical purposes does not constitute a determination of jurisdiction authority or rights of ownership or entitlement.

The BAS and the BVP are authorized by Section 6 of Title 13 of the United States Code Census. The Office of Management and Budget (OMB) approves the survey materials. Participation in and response to the BAS and the BVP are voluntary.

44.



Projection: Albers Equal Area Conic
Datum: NAD 83
Spheroid: GRS 80
1st Standard Parallel: 43 07 53
2nd Standard Parallel: 44 52 14
Central Meridian: -71 33 59
Latitude of Projection's Origin: 42 45
False Easting: 0
False Northing: 0

PDF versions of the SAS maps are now available at www.census.gov/geo/www/bas/bas/home.html.

For more information, or to request additional maps, please email geo.bas@census.gov, call 1-800-972-5651, or visit www.census.gov/geo/www/bas/bas/home.html.

DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL
Interstate		Geographic Grid and Grids	
U.S. Highway		Water Body	
State Highway			
County Road		Swamp or Marsh	
College-st		Glacier	
Choke		Alpine	
Address Range Box ⁴		Geology	
APA's York, Albany, and York		Coal Geology	
Railroad		Military	
Pipeline or Power Line		National Parks or Forest	
Edge of Forest		Cultural Park	
Property Line			
Notable Boundary of Division Line		Memorial Park or ISO	
Perennial Stream		Inert Area	
Intermittent Stream		Unsettled Subject Area	

Where state, county, and/or MCD/CDP boundaries coincide, the map shows the boundary symbol for only the highest-ranking of these boundaries. Where American Indian reservation and American Indian tribal subdivision boundaries coincide, the map shows only the American Indian reservation boundaries.

Due to space limitations, some road names, along with other feature and geography names on the map, may not be shown.

The Census Bureau stores primary and alternate road names, but only primary road names are used to label the roads on the BAS maps.

The Census Bureau is working to improve our road data to address inconsistencies in road classification and their resulting symbolization seen on the BAS maps.

SIGNATURE BOX	
The corrected boundaries shown on the map are accurate as of January 1, 2010.	
Print Name	
Position	
Signature	
Telephone	Date

[illegible]

NAME: Sullivan County (019)
ENTITY TYPE: County or statistically equivalent entity
ST: New Hampshire (23)

INDEX OR PARENT SHEET #: 000
INSET SHEET #: 000000

